



Recycling Outreach Assistant, Field Services

Short-Term Contract/Paid Co-Op Placement: January 7 – April 26, 2019

If you are interested in recycling operations and have related experience, the Recycle BC Field Services team is looking for a self-motivated candidate with strong communication, interpersonal and organizational skills. The candidate will support education and outreach related to the new collection of Other Flexible Plastic Packaging at collection depots around BC, adding to the list of materials we are currently collecting.

Reporting to the Manager, Field Services, this role will help to provide awareness to the public and depot staff about Other Flexible Plastic Packaging, in conjunction with other materials being recycled. As a Field Services position, this role requires travel within the province to meet with collection partners. The majority of travel is expected to take place within the Lower Mainland. **A valid BC driver's license and access to a vehicle in good working condition is required.** This is an independent role which requires the ability to prioritize and coordinate work on a continuous basis, with a high level of accountability expected.

What you will do:

- Monitoring/reporting of the daily collection and transfer of residential packaging and paper at drop-off depots and transfer stations continuously during the workday. This includes interacting with operations staff and the public.
- Evaluating program compliance; preventing contamination, ensuring only residential materials are dropped off, and ensuring proper worksite standards are maintained.
- Attending public events to promote the Recycle BC program and the collection of Other Flexible Plastic Packaging materials.
- Providing in-field training for our collectors on established Recycle BC policies and practices.

What you will bring:

- Experience interacting with the public, preferably in a position providing information or guidance.
- Ability to work independently, take accountability, prioritize tasks and be self-managed.
- Strong communication, interpersonal and problem solving skills required.
- Education related to environmental studies, sustainability, or a related field would be preferred.
- Experience in packaging and paper recycling or a related field, operational optimization, waste management, logistics contracting or related operational business roles is beneficial but not necessary.
- Requirement to travel throughout BC for short-term stays. A valid BC driver's license and access to a vehicle in good working condition is required.

Recycle BC - Who We Are:

Recycle BC is a not-for-profit organization responsible for residential packaging and paper recycling throughout British Columbia. Recycle BC ensures packaging and paper is collected from households and recycling depots, then sorted and recycled responsibly. The Recycle BC program is funded by businesses, like retailers, manufacturers and restaurants that supply packaging and paper product to BC residents, to shift recycling costs away from home owners. Learn more at RecycleBC.ca

Learn more about the Other Flexible Plastic Packaging pilot project [HERE!](#)

To Apply:

Please send cover letter and resume demonstrating why you would be a great fit for our team to humanresources@cssalliance.ca by **November 30, 2018**.

Please indicate in the subject line "Recycling Outreach Assistant, Field Services". We thank all candidates for their interest, however, only those under consideration will be contacted. Recycle BC is an equal opportunity employer.