



JOB OPPORTUNITY

Post-Collection Field Services Specialist

Purpose of Position:

The Post-Collection Field Services Specialist for Recycle BC provides field oversight to key functions within the Recycle BC post-collection network to ensure that operational issues are brought forward and managed expeditiously between Recycle BC and the post-collection service provider's respective teams. This position is designed to positively affect supply chain results for the overall network while managing and analyzing post-collection aspects of special projects and pilots. This position reports to Director, Program Operations and works closely with the post-collection service provider partner as required.

This role is a 12-month term contract, to cover a maternity leave starting in August 2022.

Principal Duties and Responsibilities:

- Liaison on behalf of Post-Collection team with other internal departments
 - Participate in relevant Working Groups and discussions
 - Liaise with post-collection service provider, collection team, and other team members on areas of concerns or other relevant issues
- Oversight of depot material movement to trouble-shoot field issues.
 - Oversee the receiving and quality of depot material from Recycle BC's extensive depot network to have quick liaison between collection and post-collection to resolve issues and improve the effectiveness and efficiency of the handling of this material.
 - Work with depot hauler network to ensure quality and accuracy of material hauled and reported, as well as efficiency of the network itself.
 - Work directly with post-collection service provider on overall depot logistics to find efficiencies and alternative methods of collecting material from the depot network.
 - Provide value-added summaries on an ongoing and as needed basis.
- Provide support to the post-collection receiving facility network.
 - Provide support to the audit process and oversight of sample collection at receiving facilities.
 - Oversee and support glass streams and contamination reduction methodologies.
 - Troubleshoot issues such as hauling wait times, contaminated loads, suspected ICI content, general congestion, etc.
 - Work with post-collection service provider on logistics - provide a better understanding of the logistics network in the system and how transporters are utilized within the province.
- Project management and oversight for several post-collection projects
 - Provide representation for post-collection for internal projects including but not limited to audits, special collection items, etc.
 - Coordinate scheduling of material drop off, delivery, processing, and auditing by a third party
 - Data analysis for gathered information

- Provide support for GHG emissions reporting
- Other duties as assigned.

Interpersonal/Communications:

Internal Relationships

- This position will require access to Recycle BC supply chain's data for validation and evaluation of processes.
- This position requires sensitive handling of confidential material and must respect the policies on sharing of confidential material.
 - This position liaises with each of the Recycle BC post-collection service provider's working groups to ensure that workflow as it impacts joint activities is optimized and that operational issues are brought forward and managed expeditiously and cooperatively between Recycle BC and the post-collection service provider's respective teams.
 - This position liaises with respective RRA personnel as needed on operational issues and keeps communications open between Recycle BC/RRA and the post-collection service provider's respective teams as issues are brought forward and resolved.
 - This position liaises with respective post-collection personnel as needed on operational issues and keeps communications open between the post-collection service provider and Recycle BC/RRA as issues are brought forward and resolved.

External Relationships

- Interact with various external stakeholders including:
 - Collection and post-collection service providers and their sub-contracted partners as applicable
 - Provincial waste management associations
 - Stewardship Agencies of BC and other Extended Producer Responsibility programs
 - Supply chain auditors/consultants

Education/Skills/Experience/Designations:

Education

- Post-secondary education related to environmental studies, sustainability, supply chain, operations, engineering, related disciplines.

Experience

- At least 5 years in an operations environment, preferably with supply chain experience in a business or a private sector/municipal sector waste management environment Operational optimization
- Customer or client facing front line experience with technical issues, performing inspections, warranty claims, etc.

Knowledge/Competencies/Skills

- Very strong analytical skills and numbers acumen.
- Strong problem solving and conflict resolution skills.
- Strong verbal communications skills.
- Excellent relationship management skills.

- Proficiency in MS Office Excel, Word and PowerPoint and strong operational software management capabilities, including ability to analyze and synthesize data.
- This position will require an individual who is able to communicate well with individuals at all levels of an organization in various roles and who is able to work in an environment that is open to the elements, may be dirty and surrounded with heavy machinery and processing equipment.

Working Conditions:

- Flexible work schedule requiring periods of extended working hours to meet deadlines during peak periods.
- Ability to work in an environment that is open to the elements and may be dirty and surrounded with heavy machinery and processing equipment.
- Requires travel within the province to meet with collection, transportation, and processing partners. Valid driver’s license is required.

Recycle BC - Who We Are:

Recycle BC is a not-for-profit organization responsible for residential packaging and paper recycling throughout British Columbia, servicing over 1.86 million households or over 99% of BC.

We ensure packaging and paper product is collected from households and recycling depots, sorted and responsibly managed and recycled. Recycle BC provides recycling services either directly to communities or by working in partnership with collectors like local governments, First Nations, private companies, and other not-for-profit organizations. 176 communities participate in our recycling collection program and more are serviced by our recycling depots. Each year over 200,000 tons of material is collected from households and depots.

Our program is funded by businesses, like retailers, manufacturers and restaurants that supply packaging and paper product to BC residents, shifting costs away from homeowners.

Recycle BC originally launched in 2014 as Multi-Material BC (MMBC).

Recycle BC – What We Care About:

We care about our business and our people. We want to work with a motivated, detail-driven team player who will build great relationships with our small dedicated team, our service partners and our stakeholders. Our values of innovation, trust, knowledge, service and respect should resonate with you.

We offer competitive salaries and an extensive benefits package that includes medical/dental group benefit coverage. Travel expenses related to the Field Services Specialist position are reimbursed at competitive rates.

To Apply:

Please send cover letter and resume demonstrating why you would be a great fit for our team to humanresources@rralliance.com by August 15, 2022. Please indicate in the subject line which role you are applying for. We thank all candidates for their interest, however, only those under consideration will be contacted. Recycle BC is an equal opportunity employer.