



Recycle BC Collection Services RFP Summary

British Columbia – City of Vancouver and Pitt Meadows – Curbside

Purpose of the RFP

Recycle BC seeks competitive proposals for curbside PPP collection services in the City of Vancouver and Pitt Meadows, including collection, customer service, container delivery, contamination monitoring, and delivery to designated post-collection facilities.

General Information and Key Dates

Table 1 – RFP Information Table		
RFP Title:	Recycle BC Collection Services City of Vancouver and Pitt Meadows - Curbside	
Date Issued:	June 15, 2026	
Contact Person(s):	RFP Coordinator Linday L’Heureux Manager, Collection proposals@recyclebc.ca	RFP Coordinator Support Jennifer Nguyen Manager, Program-Led Services proposals@recyclebc.ca
Proposal Submission Date:	August 14, 2026	
Additional RFP Dates:	• Deadline for Proponents’ Questions: July 3, 2026 • Final Responses to Questions: July 10, 2026 • Proposal Submission Date: August 14, 2026 • Proposal Evaluation, Interview and Selection Period: Aug 17, - Aug 28, 2026 • Agreement Negotiation and Finalization with Selected Proponent(s) Period: Aug 31 - Sept 18, 2026 • Notice to Selected Proponent(s): Sept 21, 2026 • Service Commencement Date for all Service Areas: Sept 1, 2028	

Service Scope

These services include but are not limited to:

- As applicable, collection of PPP at Curbside from residential households in single-family homes, including converted single-family buildings with secondary suites and buildings with up to four (4) suites;
- Delivery of collected PPP to the Designated Post-Collection Facility;
- Weighing of collected PPP as directed by the Designated Post-Collection Service Provider;
- Delivery of applicable collection containers to households receiving service in the Service Area;
- Accurate recording, reporting and regular upkeep of addresses and households receiving services within the Service Area(s);

- Provision of customer service, inclusive, but not limited to, staffed phone lines able to receive and return calls with resident, receiving and responding to email, recording of incidents, managing missed pick-ups, replacement of collection containers, support for resident education services; and
- Coordinating with the Recycle BC team on operational issues and projects as applicable and required.

Service Areas

Curbside Collection Service Areas:

1. City of Vancouver (North) including University of Endowment Lands
2. City of Vancouver (South)
3. City of Pitt Meadows

Materials Collected

A Contractor will collect the following material categories:

- Mixed Paper and Cardboard;
- Mixed Containers;
- Segregated Glass Bottles and Jars; and
- Segregated Flexible Plastics (not currently collected in City of Vancouver and Pitt Meadows)

Interested parties

Interested parties are requested to contact the RFP Coordinator to express their interest in accessing the full RFP materials, at proposals@recyclebc.ca

RFP Process Integrity

All RFP-related communications with Recycle BC, from the time this RFP is advertised and issued until the time an Agreement is approved, will be through the RFP Coordinator in writing. Neither Proponents nor their agents will contact or otherwise lobby other Recycle BC staff or Recycle BC's Board in connection with this RFP.

Recycle BC will only make modifications or clarifications to this RFP through a written addendum issued by the designated contact for this RFP. No oral statement or other representation from any source this RFP will be included in or in any way amend this RFP.

Response to questions received will be provided through written addendum by Recycle BC and will not state the source of any questions. Recycle BC may edit or revise Recycle BC-posted questions for clarity. Questions not submitted in a form that can be distributed to all respondents may not be answered by Recycle BC.

Proposals will include all information and materials the Proponent wants Recycle BC to use during the Proposal evaluation and selection process. Recycle BC may request additional information during the evaluation and selection process but is under no obligation to consider unsolicited materials provided by the Proponent that are not part of its Proposal or are not specifically requested by Recycle BC.

Evaluation Methodology

Proposals will be evaluated by a committee comprising of Recycle BC representatives. Recycle BC's submission and evaluation protocol requires a two-part electronic submission for all proposals, separating the technical evaluation from the price submission. Only those proposals meeting the qualified technical criteria will have the price proposal evaluated to determine the Proposal that provides the best overall value to Recycle BC.

All decisions on whether a Proposal meets (or to what degree it meets) the stated requirements are decisions within the judgement of Recycle BC's evaluation committee. Proponents are advised that all determinations and decisions made by Recycle BC relating to this RFP and any Proposals by Proponents, including without limitation, whether a

Proposal satisfies the Mandatory Forms and Requirements and the extent to which scoring, and points are awarded, are within Recycle BC's sole and absolute discretion and are final and binding without appeal whatsoever.